



The Market Theatre Foundation is an internationally renowned performing and visual arts institution situated in Newtown, Johannesburg

SUPPLIERS ARE HEREBY INVITED TO BID RENDER COMPANY SECRETARIAT SERVICES TO THE MTF GOVERNANCE STRUCTURES FOR A PERIOD UP TO THREE YEARS

BID NUMBER: MTF 09/2025-2026

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER/INDIVIDUAL TO RENDER COMPANY SECRETARIAT SERVICES TO THE MTF GOVERNANCE STRUCTURES FOR A PERIOD UP TO THREE YEARS

CLOSING DATE: 30 October 2025

COSING TIME: 12:00 when bids will be opened in public

Bid documents must be deposited in the tender box situated at:

The Market Theatre Foundation

Market Square

138 Lillian Ngoyi (previously Bree) Street, corner Miriam Makeba Street
Newtown, Johannesburg, 2001

Bidders should ensure that documents are delivered timeously to the correct address. Bid documents that are faxed, emailed or delivered late will not be accepted for consideration. The successful bidder will be required to fill in and sign a written Contract Form.

Bid documents are available from The Market Theatre Foundation website, www.markettheatre.co.za as well as the e-tender portal www.etenders.gov.za

For more information contact: Mr Vickey Pienaar, vickeyp@markettheatre.co.za, (t) +27 11 832 1641 ext 208.

This bid will be evaluated in terms of the Preferential Procurement Policy Framework Act (PPPFA) and bid submissions will be evaluated according to the sum of the points awarded in respect of the bid value and the status of the enterprise.

Target goals are as follows: - Points for Price 80; points for BEE Goals 20; total points 100.

Functionality goal is as follows – 75 points thresholds, any supplier who does not score 75 or above will be disqualified.

The Market Theatre Foundation does not bind itself to accept the lowest or any other bid in whole or in part.